ALI MOHAMMAD ALI HAKAMI

Legal & Administrative Compliance Specialist | Licensed Lawyer (Ministry of Justice)

Location: Saudi Arabia **Mobile:** 0554945312 **Email:** ali.mo.hk16@gmail.com

PROFESSIONAL PROFILE

Legal and Administrative Compliance Specialist and certified Licensed Lawyer by the Saudi Ministry of Justice. Holds a Bachelor's Degree in Sharia and a Higher Diploma in Lawyer Preparation. Possesses a deep foundation of theoretical knowledge and practical field expertise in studying legal statutes, drafting court memorandums, conducting field follow-ups for judicial hearings, and enforcing compliance with Saudi Labor Law and Civil Transactions. Expertly bridges legal discipline, regulatory compliance, technical monitoring, and operational quality control to protect corporate interests and minimize organizational risk.

ACADEMIC QUALIFICATIONS

Higher Diploma in Lawyer Preparation

Feb 2024 – Feb 2026

Judicial Training Center – Ministry of Justice

Specialized post-graduate professional program focusing on pleading strategies, judicial proceedings, legal drafting, and procedural regulations in Saudi courts.

Bachelor of Sharia

Feb 2018 – Nov 2022

Jazan University – College of Sharia and Law

GPA: 3.84 / 5.00 — Rating: Very Good (Grade B+)

PROFESSIONAL EXPERIENCE & PRACTICAL FIELDWORK

Legal Practitioner & Field Case Follow-up Specialist

Jun 2026 – Present

Asl Al-Murafa'at Law Firm & Legal Consultations

- Conduct practical follow-up of court hearings and manage litigation strategies across Personal Status, Labor, and Commercial/Financial Claim cases.
- Analyze regulatory applications and examine factual merits in accordance with Saudi laws (Personal Status, Saudi Labor Law, Civil Transactions Law).
- Monitor trial progression, analyze judicial precedents, and draft formal defense statements and legal claims in coordination with senior practicing attorneys.

Field Data Collector

Jul 2025 – Sep 2025

General Authority for Statistics (GASTAT)

- Executed on-site field operations to collect, audit, and verify statistical data using digital mobile platforms while maintaining strict adherence to data privacy and confidentiality standards.
- Applied effective public communication and negotiation techniques to secure accurate data and maintain high response compliance.

PROFESSIONAL EXPERIENCE (CONTINUED)

Cashier & Customer Service Representative

Jul 2023 – Jul 2025

ALBAG Food Systems Co.

- Managed daily cashiering and financial operations with strict compliance to auditing rules and internal financial controls.
- Handled customer inquiries, operational difficulties, and real-time problem-solving in a fast-paced environment.

TRAINING COURSES & PROFESSIONAL CERTIFICATIONS

Labor Culture under Saudi Labor Law
Deroob Platform (HADAF)

Social Intelligence & Oral Presentation Skills
Deroob Platform (HADAF)

Fundamentals of Management
Deroob Platform (HADAF)

MS Word & MS Outlook Correspondence
Deroob Platform (HADAF)

Digital Transformation & Legal AI Integration
Professional Development Program

Fundamentals of Cybersecurity & Computer Science
Technical Training Initiative

Architectural Construction Inspection Program

Graduated: June 2026

Secondary Industrial Institute (TVTC) — Grade: Excellent

An intensive 6-month hands-on technical training program covering structural inspection, construction oversight, and quality control standards.

CORE COMPETENCIES & TECHNICAL SKILLS

Legal Research & Analysis
Comprehensive analysis of statutory texts, court judgments, and judicial precedents to deduce legal remedies.

Legal Memorandum Drafting
Expert drafting of statement of claims, defense memorandums, response briefs, and legal notifications.

Legal Consultation & Compliance
Providing structured legal opinions, statutory audit, Saudi Labor Law guidance, and Civil Transactions review.

Case & Judicial Platform Management
Proficient in managing litigations and session tracking via Saudi judicial platforms (Najiz, Moin).

Technical Inspection & Quality Oversight
Applying quality control standards, field audit mechanisms, financial reconciliation, and dispute resolution.

Legal Technology & Digital Tools
Leveraging Legal AI tools for statutory search, MS Office Suite (Word, Excel, Outlook), and digital statistics tools.

LANGUAGES

Arabic: Native (Mother Tongue)

English: Beginner Level