KHALID JAMAL ALHAJ IBRAHIM



Legal

+966590081212 - Khalidhaj.jamal@gmail.com - Riyadh

Nationality: Saudi

Summary

Experienced legal professional with a strong background in litigation and extensive work within governmental sectors. Proficient in drafting, reviewing, and negotiating legal contracts to ensure compliance and mitigate risk. Skilled in dispute resolution and contract management, with a focus on aligning legal strategies with organizational goals and regulatory requirements.

Experience

Feras Al Shawaf LawFirm

Riyadh, Saudi Arabia

Legal Specialist

06/2025 - 02/2026

- Helped in managing litigation cases by following up with governmental entities, ministries, authorities, and various courts to ensure prompt progress and compliance.
- Drafted and reviewed legal documents, including statements of claim, defense memoranda, and official correspondences in both Arabic and English.
- Translated and summarized court hearings and legal documents, producing clear and concise legal reports to support internal case strategy.
- Conducted continuous follow-ups with the Ministry of Commerce and legal stakeholders to expedite approvals, resolve pending issues, and maintain accurate corporate records.
- Supported the team in handling diverse legal matters by conducting legal research, identifying practical solutions, and maintaining effective communication with relevant parties

Hype Marketing

Riyadh, Saudi Arabia

Legal Specialist

07/2024 - 01/2025

- Identified and pursued new business opportunities, significantly expanding the client base and increasing revenue.
- Led negotiations on high-value contracts, securing favorable terms and enhancing client satisfaction.
- Built and maintained strong, long-term relationships with clients, contributing to sustained business success.
- Collaborated with legal teams and senior leadership to ensure business development efforts supported both commercial and legal objectives.

Haraakah

Riyadh, Saudi Arabia

Legal Associate

10/2022 -07/2024

- Managed contracts and vendor negotiations, ensuring compliance with legal standards
- Developed operational policies and procedures to align with corporate governance
- Oversaw risk management strategies, improving regulatory compliance
- Managed all Ministry of Commerce procedures, including drafting, submitting, and tracking corporate filings and legal updates through the official platforms.

The Red Sea Development Company

Riyadh, Saudi Arabia

Governance Associate

03/2022 -09/2022

- Drafted, negotiated, and executed legal agreements for corporate operations
- Led governance, risk, and compliance (GRC) initiatives, ensuring adherence to regulatory standards
- Monitored legal developments and advised on policy updates

Mohamed Yusuf Naghi Group

Riyadh, Saudi Arabia

Legal Specialist

12/2020 - 03/2022

- Reviewed and negotiated contracts, ensuring legal protection and risk mitigation
- Provided legal counsel on compliance matters and employment law issues
- Represented the company in legal proceedings and internal investigations
- Handled company-related submissions and compliance procedures through the Ministry of Commerce, ensuring accuracy and timely approvals on all corporate filings.
- Supported litigation processes by preparing case files, drafting legal documents, and coordinating with external law firms and government entities.

Al-Akeel & Partners in Affiliation

Riyadh, Saudi Arabia

Legal Associate (Internship)

09/2020 -12/2020

- Support the team in building and maintaining effective working relationships with clients

- Support the team by complying with all Legal Services
- Help with filing of case briefs, legal memoranda, and other legal documents to courts
- Played a key role in evaluating and selecting vendors, conducting due diligence, and maintaining schedules for case deliverables, court hearings, and attorney-client meetings throughout litigation.

Education

Al-Yamamah University

Riyadh, Saudi Arabia

LLB

01/2016 -01/2019

• Bachelor of Laws |

Languages

Arabic Native ●●●●●

English Native ●●●●●

Skills

Negotiating
Client Communications
Risk Mitigation and Time Management
Strategic and Operational Planning
Team Leadership and Stakeholder Engagement