Salem Abdulrahman Alshehri

Legal

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SAUDI ARABIA, JEDDAH

I have over 20 years of experience in the government sector and more than 10 years in the legal field through my work at a law field.
I have a diploma in Sharia pleadings from King Abdulaziz University, graduating with an excellent GPA and First-Class Honors. Currently, I am in my final year of the Bachelor's program in Law.
I have strong skills in managing cases, organizing legal files, and interacting with judicial authorities.
My goal is to advance my career in a professional legal environment.

Professional Experience

- **Legal Specialist**

  Law office

  - Represented many companies and clients before governmental, judicial, and quasi-judicial bodies in various specialties. Provided legal support and assistance to lawyers, managed and organized legal files and related documents.
- **Government Relations Representative**

  Law office
- **Government Sector**

Education

- **College of Law – Bachelor of Laws**
  Saudi Electronic University
  Expected graduation: End of 2026
- **College of Arts and Humanities – Diploma in Sharia Pleadings**
  King Abdulaziz University
  GPA: 4.95, Excellent with First-Class Honors

Courses

Data Entry and Word Processing – Government Sector

Word Processing Program (Word) – Droob

Introduction to International Agreements and Protocols – Droob

Basics of Marketing Plans – Riyadah

Executive Secretary Series – Droob

Labor Culture under the Labor Office System – Droob

Skills

- Excellent communication
- Flexibility
- Organizational ability
- Team collaboration
- Problem-solving and diagnosis
- Effective decision-making
- Time and resource management

Languages

- Arabic - Fluent
- English - Acceptable
- Italian - Good