REEM EIDY

Legal Assistant & Future Lawyer

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KEY ACHIEVEMENTS

Human Rights Center, Beirut Arab University & Euro-Med Human Rights Volunteer

Volunteered at the **Human Rights Center in collaboration with Euro-Med Human Rights**, engaging in research and advocacy.
Assisted in organizing **human rights awareness campaigns and workshops** to promote legal reforms.
Contributed to legal aid efforts, supporting vulnerable communities in accessing justice.

EDUCATION

Bachelor of Law

Beirut Arab University

2021 - Present Beirut, Lebanon

GPA
3.4 / 4.0

- Published articles, research assistant for a professor, and contribution to a law journal.
- **Human Rights Center, Beirut Arab University & Euro-Med Human Rights**
  Volunteer

Bachelor of Political Science

Beirut Arab University

10/2021 - Present Beirut, Lebanon

GPA
3.2 / 4.0

- Represented the college in 5 competitions in debating and public speaking
- Participated in 3 political science case studies and wrote 5 original articles

COURSES

A Law Student's Toolkit
Coursera

AI & Law
Coursera

STRENGTHS

Public Speaking

Held 20+ presentations in front of 500+ people audience. Such experiences helped me build confidence and motivation.

Debating

Mastered communication and learned how to support my arguments with proven facts and reasonable ideas.

LANGUAGES

English Native

SUMMARY

Driven by a commitment to legal advocacy and human rights, strong support for communities in need is demonstrated through volunteer work and legal assistance experience. A solid foundation in law and political science, coupled with effective communication skills, positions for impactful contributions. Enthusiasm for promoting justice and participating in meaningful initiatives is prominent, aligning with the values of fostering social change and engaging in legal reform efforts.

EXPERIENCE

Legal Assistant

Michel Eid Law Firm

04/2023 - 05/2024 Beirut, Lebanon

- Assisted lawyers in case preparation, client meetings, and court proceedings.
- Prepped 25 cases a day which resulted in the reduction of court fees for the firm
- Reviewed and analyzed legal documents to ensure compliance with Lebanese laws.
- Supported 50+ case preparation by drafting case summaries, photocopying documents, and transcribing dictated notes

Legal Officer

Slim Law Firm

2024 - 2025 Beirut, Lebanon

- Conducted legal research and prepared memoranda, case briefs, and reports to support litigation and advisory work.
- Drafted and reviewed contracts, agreements, and legal documents to ensure compliance with Lebanese laws and regulations.
- Assisted in case preparation, including evidence collection, witness coordination, and filing of pleadings before Lebanese courts.

SKILLS

Public Policies **International Relations**
Political Trends **Attention to Detail**
Statistics **Communication**
Legal research and analysis
Case Management **Document Review**