MOHSIN ASHRAF



Accountant | Cost Control & Budgeting Specialist | Financial Reporting

Saudi Arabia
+966 552752388
mohsinashraf582@gmail.com
Nationality: Pakistani

PROFESSIONAL SUMMARY

Results-driven Accountant and Cost Control Professional with 7+ years of international experience in Accounting, Financial Reporting, Budgeting, Cost Control, VAT Compliance, Payroll Management, and Financial Operations across Saudi Arabia, UAE, and Pakistan.

Proven expertise in managing complete accounting cycles, preparing financial reports, controlling operational costs, maintaining inventory systems, and ensuring compliance with IFRS and Saudi VAT regulations. Strong analytical and problem-solving skills with a successful record of improving financial efficiency, supporting business profitability, and delivering accurate financial information for strategic decision-making.

CORE COMPETENCIES

Accounting & Finance

✓ Financial Reporting (IFRS)
✓ General Ledger Management
✓ Accounts Payable & Accounts Receivable
✓ Month-End & Year-End Closing
✓ Bank Reconciliation
✓ Payroll Processing
✓ Financial Analysis
✓ Cash Flow Management

Budgeting & Cost Control

✓ Budget Preparation & Monitoring
✓ Cost Estimation
✓ Cost Analysis & Variance Reporting
✓ Operational Cost Control
✓ Inventory Management
✓ Revenue Analysis

Taxation & Compliance

✓ VAT Filing & Compliance (KSA)
✓ Tax Documentation
✓ Audit Support
✓ Regulatory Compliance

ERP & Software

✓ Oracle ERP
✓ QuickBooks
✓ Zoho Books
✓ Customized ERP Systems
✓ Advanced Microsoft Excel
✓ Microsoft Office Suite

PROFESSIONAL EXPERIENCE

Global Scales & Systems Company Ltd.

Accountant

Riyadh, Saudi Arabia | Aug 2025 – Present

Key Responsibilities

- Managing Accounts Payable and Accounts Receivable functions.
- Preparing vendor payment schedules and financial reports.
- Conducting bank, cash, and credit card reconciliations.
- Monitoring operational costs and budget performance.
- Managing inventory records and stock controls.
- Supporting audit activities and financial reporting.
- Ensuring compliance with Saudi financial regulations.

Gulf Technical Services Co.

Account Executive

Riyadh, Saudi Arabia | Sep 2022 – Jul 2025

Key Responsibilities

- Managed complete accounting cycle and ledger activities.
- Processed payroll and maintained attendance records.
- Handled vendor payments and credit reconciliations.
- Maintained VAT records and tax documentation.
- Performed inventory management and stock reconciliation.
- Conducted month-end closing and accrual adjustments.
- Monitored operating expenses and budget performance.

Silk Valley Holiday Homes LLC
Account Executive
Dubai, UAE | Sep 2020 – Jul 2022

Key Responsibilities

- Managed complete accounting cycle and financial transactions.
- Prepared financial statements and management reports.
- Handled VAT compliance and taxation matters.
- Processed payroll and maintained employee records.
- Monitored daily cash flow and financial activities.
- Supported budgeting and financial planning.
- Maintained accurate financial documentation.

Mahboob Sheikh & Co. Chartered Accountants

Audit Officer

Multan, Pakistan | Jun 2018 – Jul 2020

Key Responsibilities

- Prepared income tax returns and tax-related documentation.
- Assisted in audit engagements and financial reviews.
- Conducted bank reconciliations and stock counts.
- Prepared audit reports and working papers.
- Ensured compliance with accounting and auditing standards.

EDUCATION

Bachelor of Business Administration (BBA)

Bahauddin Zakariya University

Multan, Pakistan

PROFESSIONAL SKILLS

✓ Financial Analysis
✓ Analytical Thinking
✓ Problem Solving
✓ Attention to Detail
✓ Leadership
✓ Team Collaboration
✓ Time Management
✓ Communication Skills

ADDITIONAL INFORMATION

Nationality: Pakistani

Current Location: Saudi Arabia

Languages: English, Urdu

Availability: Immediate / As Per Company Requirement

REFERENCES

Available Upon Request

NOTE: IMMIDIETLY AVAIBLE FOR LOCAL TRANSFER