

LEGAL ADVISOR

# MOHAMMED OMAR.S

## PERSONAL PROFILE

**Enthusiastic lawyer, eager to contribute ultimate successful results through best strategical approach and organizational skills. Motivated to learn and share the learning. Grow and support others for growth. Adaptable in most scenarios.**

**Advocating for Justice is the inception.**

## CONTACT AND OTHER DETAILS


Date of Birth: 15th April 1991

Relationship Status: Married

Nationality : Indian

Email: muhami.omar22@gmail.com

Mobile: +966 53 1259356


## SKILLS

- Analytical Thinking
- Strong Communication Skills
- Adaptability in High-Pressure Situations
- Team Coordination & Collaboration
- Time Management

## LANGAUGES

ENGLISH

HINDI

TAMIL

URDU

ARABIC

SPANISH

## EDUCATIONAL HISTORY

ADVOCATE - ALL INDIA BAR COUNCIL
ENROLLMENT NO: MS.2850/2017
INDIA

GRADUATE DIPLOMA IN BUSINESS (DIGITAL MARKETING)
UNITEC INSTITUTE OF TECHNOLOGY
AUCKLAND, NEW ZEALAND
02/2017 - 08/2017

BACHELOR OF LAW (LLB)
S.V. UNIVERSITY
TIRUPATHI, INDIA
07/2013 - 05/2016

BACHELOR OF COMMERCE (B.COM)
UNIVERSITY OF MADRAS
CHENNAI, INDIA
07/2010 - 05/2013

## WORK EXPERIENCE

### Legal Advisor at Houses of Expertise Law Firm

09/2024 - Present. Jubail, Saudi Arabia.

- Provided legal advice and risk assessments on corporate, civil, and regulatory matters.
- Drafted, reviewed, and negotiated contracts, agreements, legal documents, and provided written legal opinions.
- Advised on company formation, business structuring, and handled trademark registration services.
- Participated in mediations and dispute resolution processes with companies and third parties.
- Conducted legal research and ensured compliance with applicable laws and regulations.
- Supported litigation processes including case preparation, documentation, and legal strategy.

### Contract Specialist at Saeed Raddad Group (SRG/SRACO)

03/2023 - 08/2024. Dammam, Saudi Arabia.

- Drafted and reviewed over 100 contracts, agreements, and memorandums in English for affiliated companies such as Al Razi Pharma and NAPESCO, ensuring compliance and establishment of business deals immune to legal disputes.
- Conducted more than 100 administrative investigations for non-Arabic employees across all affiliated companies ultimately resolving cases for efficiently strengthening the policy of the company by adhering to the labour law of Saudi Arabia.
- Dealt with clients, business partners and third-party officials for any business meeting, coordination or discussion on terms and conditions of commercial dealings as the company's legal representative before drafting main frame agreements or memorandum of understanding.

### Legal Advisor at Al Jubairi Law Firm

01/2022 - 03/2023. Al Khobar, Saudi Arabia.

- Handled individual and corporate clients on various issues, conducting legal research to analyze it from a legal perspective for providing guidance, and opinions, identifying the applicable case laws, and briefing the facts, issues and the solution of the case.
- Directed and instructed several clients regarding legal procedures and government regulations in different scenarios. Drafted all kinds of contracts, agreements and memorandums in English.
- Monitored and executed settlements of disputes on small to large scale. Organized various legal tasks, mediations, and counselling and internally cooperated with lawyers for litigation.

### Legal Executive at Sun TV Network Limited

11/2020 - 11/2021. Chennai, India.

- Drafted Assignment Agreements, Supplementary Agreements, NOC letters, Indemnity bonds, Sponsorship Agreements, and Sales Concessionaire Agreements.
- Pre-organized supportive documents and information for the filing of Copyright infringement cases by coordinating with external lawyers and the copyright team.
- Maintained various case statuses and relevant data of the company.
- Verified distinctive documents for legal approvals and validations.

### Legal Executive at OPG Power Ventures

03/2020 - 10/2020. Chennai, India.

- Administered Management Information systems and coordinated with councils for the assigned cases.
- Liaised with representatives of different departments externally and internally.
- Negotiated mutually beneficial agreements with clients and vendors.
- Drafted official legal correspondence of the company.
- Developed team communications and information for meetings.

### Legal Executive at TaurusQuest Global Services

09/2018 - 01/2020. Chennai, India.

- Executed various projects and business development plans for the legal department.
- Handled Due Diligence (USA) consisting of operations like Background checks, Research on assets, Industrial sanctions, Derogatory information, Verifying corporate affiliations, and Professional licenses, and going through all kinds of cases and adjudications of individuals and entities.
- Drafted, Reviewed and Managed Contracts, Drafted Wills, Trusts, and Last Power Attorneys (UK),.
- Invigilated and tracked various corporate trademarks pertained information (UK) through WebTMS for registration, renewals or infringements.

### Advocate at High Court of Madras

12/2017 - 8/2018. Chennai, India.

- Appeared for Civil and Criminal sides before the High Court of Judicature Madras, City Courts, Small Causes Court, Debt Recovery Tribunal, Subordinate Courts including Consumer Courts, Family Courts, Arbitrations, etc.
- Handled cases of Cheating, Breach of Trust, Criminal Misappropriation, and Dishonor of Cheques.
- Rich exposure in drafting, vetting, and finalizing all types of Contracts, Joint Ventures, and Agreements such as Lease, Franchising, Service Level, Non-Disclosure Agreements, and other Miscellaneous agreements.