Marwan Bashir Ibrahim

+966 50 776 8399 | mroo1418@gmail.com | Riyadh, Saudi Arabia

OBJECTIVE

Legal professional holding an LL.B and a valid Saudi law license, with strong expertise in legal research, legal drafting, advisory, compliance, and legal representation. Demonstrates strong analytical and problem-solving skills, with a commitment to providing accurate legal advice, protecting clients' interests, and delivering effective legal solutions. Seeking to contribute legal expertise and professional value within a reputable legal or corporate environment.

EDUCATION

King Abdulaziz University, Saudi Arabia
- Bachelor of Laws (LL.B)
- Graduation year: 2021

Judicial Training Center, Ministry of Justice
- Postgraduate Diploma in Law Practice
- Graduation year: 2026

EXPERIENCE

ZH Partners

❖ **Legal Intern – (May 2026 – Jul 2026)**
- Conducted legal research
- Assisted in drafting legal documents and contracts
- Supported legal documentation and case management

Legal Trainee – Judicial Training Center (Jul 2024 – Jul 2026)
- Drafted and reviewed legal documents, contracts, and court submissions.
- Conducted in-depth legal research to support litigation and advisory matters.
- Assisted in case management and client consultations in compliance with regulations.

Customer Service Representative – Emdad Alkhebrat (Jul 2023 – Jun 2024)
- Handled client inquiries, complaints, and technical support requests.
- Ensured client satisfaction and adherence to quality standards.
- Coordinated between departments to resolve customer issues efficiently.

Sales Representative – Issam Qabbani Co. (Jan 2018 – Aug 2019)
- Promoted company products and services to clients.
- Met sales targets and maintained strong customer relationships.
- Assisted in marketing initiatives and product demonstrations.

PROFESSIONAL LICENSES

License to Practice Law — Ministry of Justice, Saudi Arabia
- Issued: 18 August 2026 | Valid Until: 18 August 2031
- License No.: 481463 | Activity: Legal Representation and Advice

COURSES

- **Governance Course – Mothaq Soft**
- **CIT Computer Certificate**
- **Customer Service Skills**

SKILLS

- **Knowledge of Saudi Laws and Regulations**
- **Legal Research & Legal Drafting**
- **Court Procedures & Case Analysis**
- **Client Advisory & Complaint Handling**
- **Effective Communication & Teamwork**
- **Microsoft Office (Word, Excel)**
- **Time Management & Organizational Skills**
- **Flexibility and adaptability in the workplace**
- **Problem-solving and decision-making**
- **Continuous development and curiosity**

LANGUAGES

- **Arabic**
- **English**