Layla Khalid | Law

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Objective:

Motivated Law student specializing in Legal Systems at King Abdulaziz University, with hands-on training at the Board of Grievances. Skilled in legal writing, contract drafting, and court procedures. Seeking to leverage academic knowledge and practical experience to contribute effectively as a trainee or junior legal professional, while further developing expertise in administrative and corporate law.

Education:

Bachelor's Degree in **Laws**, King Abdulaziz University, Expected Graduation: 2026

Experiences:

Cooperative Training at Board of Grievances, Administrative Court, Jeddah Sep 2025 – Oct 2025

- Assisting in reviewing legal documents, case files, and court records.
- Supporting senior lawyers in preparing legal drafts, pleadings, and memoranda.
- Attending court sessions and observing litigation procedures in administrative cases.
- Gaining practical knowledge of Saudi administrative law and court practices.

Professional Development:

Workshops

- **Insights into the Legal Profession,** King Abdulaziz University, 01/2024
- **The Art of Persuasion,** King Abdulaziz University, 11/2022
- **Criminal Procedures in Light of Sharia and Law,** King Abdulaziz University, 04/2023
- **Cybersecurity, King Abdulaziz University,** 11/2023

Courses

- **Forensic Psychology,** King Abdulaziz University, 12/2023
- **Family Law in Islam,** King Abdulaziz University, 09/2022
- **Contract Drafting,** King Abdulaziz University, 01/2023

Awards & Honors

- Appreciation Plaque, King Abdulaziz University, for outstanding efforts in supervising and coordinating the Cultural & Artistic Subcommittee plan, 2023, 2024
- Participation Certificate, Cultural & Artistic Subcommittee Activities, King Abdulaziz University**, 1,500 hours.**

Skills:

Hard skills:

- Legal Writing
- Court Procedures
- Sharia Law Applications
- Document Drafting (Pleadings, Memoranda, Appeals)
- Legal Platforms: Najiz, Absher, Qiwa, Sak,

Soft skills:

- Critical Thinking
- Attention to Detail
- Problem Solving
- Time Management
- Communication & Advocacy

Languages:

. Arabic

. English

References:

-Available upon request.