Hadeel Almeqbil

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Summary

Legal professional with over 4 years of experience across various branches of law, including contract drafting and review, litigation support, compliance, and legal consulting across multiple sectors. Holds a Bachelor's degree in Law from King Abdulaziz University. Adept at providing clear, practical legal solutions and communicating effectively in fast-paced environments

Skills

Legal Research and Analysis | Contract Drafting and Review | Litigation Support and Case Management | Negotiation and Dispute Resolution | Document Preparation and Filing | Time Management and Multitasking

Experience

Alsaho Advocates Legal Consultants, Riyadh
Attorney at Law 09/2022-04/2024

Handled a variety of commercial, corporate, and labor cases, managing full litigation processes from client meetings to court representation.

- Managed the legal department and handled commercial, labor, and corporate cases.
- Represented the firm and clients before judicial authorities at various levels.
- Attended client meetings to understand cases and provide legal advice.
- Prepared legal memoranda, pleadings, and court submissions.

Nima Trading Est, Riyadh
Legal Affairs Officer, 01/2022-04/2022

Led the legal department and ensured the company's legal compliance and protection in all operations.

- Managed legal affairs and ensured corporate compliance with applicable laws and regulations.
- Represented the company in legal disputes and supported litigation processes.
- Followed up on unpaid receivables and coordinated with relevant parties for resolution.
- Reviewed contracts and official documents to ensure legal validity and accuracy.

Office of lawyer suleiman alkaltham, Riyadh
Trainee Lawyer, 01/2021-01/2022

Worked under the supervision of licensed attorneys to support commercial, corporate, and labor cases.

- Assisted attorneys in case analysis and preparation of legal documentation.
- Attended court hearings and participated in procedural tasks.
- Contributed to drafting legal memoranda, pleadings, and responses.
- Participated in client meetings and gained hands-on exposure to legal processes.

Khairat Al Hejaz company, Jeddah
Legal consultant, 01/2020-12/2020

Provided legal guidance on employment, licensing, and internal compliance across the organization.

- Provided legal advice on labor law matters and internal compliance issues.
- Drafted and reviewed employment contracts to ensure alignment with legal standards.
- Oversaw the issuance and renewal of institutional licenses and permits.
- Represented the institution in labor and commercial cases before regulatory and judicial bodies.

Education

Bachelor of Law,(01/2016-02/2020), King Abdulaziz University, Jeddah

Courses

Advanced applications in commercial disputes (2022), JTC, Riyadh
Anti-money laundering system (2022), JTC, Riyadh
Corporate Judiciary (2022), JTC, Riyadh
Advanced applications in labor disputes (2022), JTC, Riyadh
Advanced applications in criminal cases (2022), JTC, Riyadh
Advanced Applications in Contracts (2022), JTC, Riyadh
Securities Dispute Applications (2021), Judicial Association, Riyadh
Judicial applications of court funding contracts (2021), Judicial Association, Riyadh
Banking and Finance Dispute Applications (2021), Judicial Association, Riyadh
Foundations of law consulting and contract drafting (2021), Judicial Association, Riyadh
Arbitration and mediation in the settlement of financial disputes (2021), Judicial Association, Riyadh
Sharia Censorship Applications (2021), Judicial Association, Riyadh
Applications of Islamic Instruments (2021), Judicial Association, Riyadh
Bank Treasury Transactions (2021), Judicial Association, Riyadh
Islamic Finance Contracts (2021), Judicial Association, Riyadh
Zakat Accounting Principles (2021), Judicial Association, Riyadh
Principles of Brokerage Firm Services (2021), Judicial Association, Riyadh
Principles of Cooperative Insurance (2021), Judicial Association, Riyadh
Islamic Banking Principles (2021), Judicial Association, Riyadh
Career development and preparation (2019), KAU, Jeddah
Legal Consultant Skills (2019), Qiyas, Jeddah
Contract development and drafting (2019), Azad, Jeddah
Saudi Bankruptcy Framework (2019), KAU, Jeddah

Languages

Arabic / Native
English / Proficient