

Faisal A. Karkar

Al-Khobar, Eastern Province, Saudi Arabia | Nationality: Saudi | 0552131321 | Falkubaisi99@outlook.com

PROFESSIONAL SUMMARY

Legal Officer with 2+ years of experience across corporate law, investment agreements, corporate governance, and regulatory compliance in Saudi Arabia. Skilled in drafting and negotiating shareholder agreements, financing contracts, and board resolutions, and in advising management on investment structuring and governance matters. Concurrently supports venture capital-related legal matters for an affiliated company. Serves as Committee Secretary for Board, Investment Committee, and Executive Committee, with additional litigation and advisory experience gained at a leading regional law firm.

CORE SKILLS

- Contract Drafting & Negotiation — investment, shareholder, and financing agreements
- Corporate Governance & Investment Structuring | Venture Capital Legal Support
- Regulatory & Compliance Advisory (Saudi regulations and international best practices)
- Board & Committee Secretariat — Board, Investment Committee, Executive Committee
- Board & Shareholder Resolutions and Corporate Filings
- Legal Research & Memoranda | Risk Analysis & Mitigation
- Litigation & Arbitration Support
- Languages: Arabic (Native) | English (Bilingual Efficiency) | Russian (Intermediate)

PROFESSIONAL EXPERIENCE

Legal Officer *Jul 2024 – Present*

Arabian Ajzal Investment Company — Dammam, Saudi Arabia

- Drafted, reviewed, and negotiated investment agreements, shareholder agreements, financing contracts, HR internal policies, and service arrangements.
- Advised management on corporate governance, investment structuring, and compliance matters.
- Prepared board resolutions, shareholder resolutions, and corporate filings in alignment with Saudi regulations and international best practices.
- Served as Committee Secretary for the Board, Investment Committee, and Executive Committee.

Legal Officer (Concurrent) *Jul 2024 – Present*

Fikrah for Information Technology — Saudi Arabia (affiliated company)

- Provided legal support on venture capital-related matters alongside primary role at Arabian Ajzal Investment Company.
- Assisted with legal review and documentation for the company's investment activities.

Legal Specialist *Feb 2024 – Jun 2024*

Jamal Abdullah Almuzien Law Firm — Al Khobar, Saudi Arabia

- Managed criminal and family law cases, including document preparation and client representation support.
- Traveled to Riyadh to review cases, liaise with authorities, and provide evidence to police stations and related institutions.
- Supported senior lawyers in negotiations, hearings, and client counseling sessions.

Legal Intern *Aug 2023 – Oct 2023*

Al Tamimi & Co. — Al Khobar, Saudi Arabia

- Conducted legal research on commercial, corporate, and civil law matters supporting litigation and advisory teams.
- Drafted and reviewed contracts, pleadings, and legal memoranda under senior associate supervision.
- Assisted case preparation and attended client meetings and court hearings, contributing to case strategy.

EDUCATION

Bachelor of Law

Prince Mohammad Bin Fahad University — Al Khobar, Saudi Arabia | 2018 – 2023

CERTIFICATES & ACHIEVEMENTS

- Young Legal Leaders Fellowship — Saudi Bar Association & Misk
- Dispute Resolution in Theory and Practice — Pepperdine University
- Professional Responsibility and Attorney-Client Relationship — American Bar Association (ABA)
- Advanced Risk Management | Introduction to Project Management Professional
- Labor Education According to Saudi Labor Law | First Aid and CPR Certified