ALJOHARA ALWETAID

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CAREER OBJECTIVE

I seek new challenges and opportunities to gain experience in the field of law and to contribute to the development of the organization I will work with. I aspire to obtain a distinguished job opportunity that allows me to enhance my skills, be an effective and productive asset, and achieve success and growth.

EDUCATION

Bachelor's Degree in Law, College of Law and Political Science with first class honors — **January 2026**

- King Saud University – Riyadh
- GPA: 4.75 out of 5

EXPERIENCE

Legal Trainee- White and Case LLP — December 2025 – Present

- Supported Saudi IPO transactions through prospectus review, CMA compliance checks, governance and shareholding analysis, and IPO-related corporate approvals.
- Prospectus sections review and cross-checking.
- Shareholding structures and ownership analysis.
- Corporate governance disclosures review.
- Assisted in M&A and corporate due diligence, reviewing constitutional documents, commercial registrations, shareholder records, and material agreements.
- CMA rules and capital markets regulations research.
- Preparing legal studies, laws, and regulations.
- Transaction issue lists drafting.
- Legal research on Saudi corporate law.
- Drafting internal memos and summaries
- Drafting and preparing legal correspondence.

CO-OP Trainee- White and Case LLP — August- December 2025

- Conducting legal research in laws and regulations.
- Drafted internal legal memoranda, issue lists, and summaries, and supported preparation of client-ready deliverables under tight transaction timelines.
- IPO consent and waiver documentation support.
- Regulatory compliance reviews (CMA, MISA, SBC).
- Continuous obligations and disclosure research.
- Coordination on regulatory filings and submissions.
- Reviewed corporate approvals and authorizations, including board and shareholder resolutions, voting cards, and attendance sheets, in connection with transactions and regulatory matters.
- M&A and corporate due diligence support.
- Review of constitutional and corporate documents.
- Corporate authorizations and approvals review.
- Commercial and material agreements review.
- Contract issue spotting and summaries.
- Following up on minutes of meeting .
- Studying laws, regulations, and legal policies.

Courses & Workshops

- Legal Consulting Skills Course at Azad Training Center.
- Contract Drafting Course at Azad Training Center.
- Professional Legal Drafting Course at Azad Training Center.
- Legal Aspects in Human Resources Course at Azad Training Center.
- Workshop on Contract Drafting, King Saud University.

SKILLS

- Legal research in laws and regulations.
- Legal drafting.
- Analytical skills.
- Teamwork.
- Proficiency in Microsoft Office programs.

Languages

- Arabic: Native.
- English: Fluent.