ABDULRAHMAN ABDULLAH ALMOFADHI

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EDUCATION

Bachelor of Law, King Saud University. Riyadh. **GPA:** 4.5**4** out of 5 **2019 – 2024**

Modules Includes:

- Commercial Law
- Civil Contracts
- Commercial Contracts & Banking Transactions
- Laws of Capital Markets
- Zakat & taxes Laws
- Company Law

EXPERIENCE

Legal Affairs & Enforcement Execution at Zakat, Tax and Customs Authority [Sep 2024 – Present]

- Submitting decision amendment request to the General Secretariat of Zakat Tax, and Customs Committees.
- Supervising the execution process between relevant departments and ensuring proper implementation.
- Working on the correspondence system to execute settlement decisions issued by the committees.
- Executing and following up on customs rulings for institutions and individuals.
- Preparing the forms (explanation or adjustment forms) related to decisions made by the Tax Disputes Committee to clarify ambiguity or explain items of the decision.

Execution Consultant Intern at Zakat, Tax and Customs Authority (Co-op) [Aug – Dec 2023]

- Sorting decisions made by the Tax Disputes Committee including initial decisions and appeals and determining the number of decisions made in favor of the Authority vs the obliged parties.
- Reviewing customs and tax evasion cases sent by the authority's investigation unit.
- Reviewing customs settlements cases prepared at the borders including custom evasion and non-disclosure cases.
- Sorting decisions to prepare a statement of the gains and losses of the authority from disputes within the financial year.

Intern at Sohaibani and Partners Law Firm, Riyadh. [Jul – Sep 2022]

- Reviewing cases and preparing memos and supportive paperwork, and attending court sessions.
- Reviewing old cases to understand the roles of the legal parties and the type of verdicts reached.
- Attending client sessions to discuss the case and client requirements.

PROFESSIONAL DEVELOPMENT

Stanford Graduate Development Program from ZATCA Academy, Riyadh, Saudi Arabia. **[Jan 2025 – Present]**

- Courses include: Getting Buy-In for Your Ideas, Communicating With Confidence, Collaborating Across Boundaries, and others.

Intellectual Property Law in Saudi Arabia **[Sep - 2020]**

English as a Foreign Language Course at Harven School of English. Surrey, UK. **[Jul – 2017]**

OTHER QUALIFICATIONS

IELTS Test Score: 6 **2024**

Academic Achievement Test: 90 **2019**

General Aptitude Test Score: 85 **2018**

UNIVERSITY WORK

Ownership Regulations Research: A comparative study titled “Joint Ownership in the Saudi Law and Islamic Fiqh”. Researched Islamic and legal sources that discussed the subject of joint ownership and compared them to the currently implemented Saudi law and regulations.

SKILLS

Technical: Microsoft Office [Excel, Word, and PowerPoint].

Personal Skills: Research, Reporting, Attention to Detail, Teamwork, Organization and Problem-Solving skills.

EXTRACURRICULAR

Interested in recreational sports, tennis playing, and farming.