Abdulaziz Hamoud Al-Tuwaijri

Legal Specialist (Shari'a & Litigation Support)

📍 Riyadh, Saudi Arabia
📧 azizx5900@gmail.com
📞 (+966) 54 126 5900

Professional Profile

Detail-oriented **Legal Specialist** with a strong academic foundation in **Islamic Law (Shari'a)**, graduating with **First-Class Honors** from Umm Al-Qura University. Experienced in litigation support, judicial representation, and legal drafting through hands-on training at a reputable Saudi law firm. Demonstrates strong legal reasoning, precision in documentation, and a professional approach to client and court-related matters.

Education

Bachelor of Islamic Law (Shari'a)
Umm Al-Qura University, Makkah
• First-Class Honors

Legal Experience

Legal Intern / Sharia Agent & Judicial Representative
Al-Shubrmi Law Firm | 2024

- Assisted in drafting **legal memorandums, pleadings, and case summaries**
- Supported lawyers in **litigation procedures and court representation**
- Followed up on **judicial processes, filings, and case developments**
- Conducted legal research aligned with Saudi legal and Shari'a frameworks

---

Key Skills

- Legal Analysis & Reasoning
- Legal Drafting & Memorandum Writing

- Litigation & Judicial Procedures
- Negotiation & Communication
- Problem Solving
- Leadership & Professional Conduct
- English Language Proficiency (Strong Spoken Skills)

Courses & Certifications

- **IELTS (Academic)** – Score: 5.5
  British Council
- **Criminal Investigation Course**
  Technical & Vocational Training Corporation (Qodwah Training Center)
- **Stress Management Skills**
  Manar Training Center
- **Legal Memorandum & Pleading Drafting Skills**

Professional Strengths

- High attention to legal detail and accuracy
- Strong commitment to ethical and professional standards
- Ability to work under pressure and meet procedural deadlines